



MINISTRY OF FOREIGN AFFAIRS
MALÉ, REPUBLIC OF MALDIVES

Please Fill in **BLOCK LETTERS**
Document Acceptance: 0830 - 1300 hrs
(Sunday - Thursday) except Public Holidays
Email: consular@foreign.gov.mv

FOR OFFICIAL USE:
Reference No: 2026/
Date:
Time:
Received by:

REQUEST FOR ATTESTATION / AUTHENTICATION

1- **DETAILS OF APPLICANT**

1.1 Full Name:	1.2 I. D No:
1.3 Office /Company:	1.4 Designation:
1.5 Contact no:	1.6 Email:

2- **DETAILS OF DOCUMENTS:**

2.1 Reason for Attestation / Authentication:

2.2 Documents submitted (Please state no of documents in the assigned box):

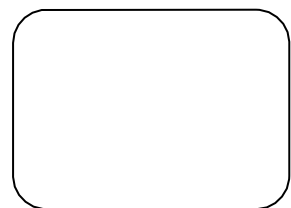
1:.....	Original <input type="checkbox"/>	Copy <input type="checkbox"/>
2:.....	Original <input type="checkbox"/>	Copy <input type="checkbox"/>
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3- TERMS & CONDITIONS:

- 4.1 The Ministry processes attestation / authentication of documents on condition that it is absolutely required for a specific purpose.
- 4.2 Requests for attestation / authentication must be made via this form.
- 4.3 To facilitate the process, applications must be submitted together with the copies.
- 4.4 Applications are processed within **minimum 3 working days of application**. Applications which require further verifications MAY TAKE LONGER to process.
- 4.5 The Ministry may endeavor to expedite an application, on condition that the applicant has to travel urgently. In such a case, the applicant must submit a ticket copy with the application.
- 4.6 Excluding the process stipulated in 4.5, the Ministry also has the authority, at its sole discretion, to give priority to expedite cases that require urgency.
- 4.7 The Ministry ONLY attests / authenticates documents that are endorsed / attested / notarized by the relevant Ministry or State Institute of the Maldives, which shall contain an authorized signature together with the designation of the signing official, inclusive of the signing date & time.**
- 4.8 Under the General Procedure, the Ministry does not attest / authenticate Original documents. In case there is a need to attest / authenticate an Original document, the applicant must provide an authentic reason in writing by specifically mentioning the requirement.
- 4.9 The Ministry retains the authority, at its sole discretion, to decline any application request for attestation / authentication.

I / We fully understand and accept the Terms & Conditions stipulated above and hereby agree to adhere to those, whilst confirming that the information provided with this request is true.

Name:	Date:
Time:	Signature:



Stamp (For Company / Office)

Collected by:

Name:		ID/Work permit No:
Signature:		Phone/Mobile No:
Date:	Time:	Document Issued by: