



MINISTRY OF FOREIGN AFFAIRS
MALÉ
REPUBLIC OF MALDIVES

Tel: (960) 3323400
Fax: (960) 3323841, 3329178
Email: consular@foreign.gov.mv

SERVICE CHARTER

M1– Consular Services

M1.1- Visa Facilitation

Request for visa information at Consular Services Department via email
Email ID: *consular@foreign.gov.mv*

Ministry will respond within 3 working days

When the application is received to the Ministry, Ministry will forward it to relevant Maldives Mission to submit the application to relevant Foreign Embassy / VFS center to process visa
The diplomatic mailbag is on every Monday and Thursday. The passport and application will be dispatched via diplomatic mail bag

Upon receiving the application to Maldives Mission, Mission will submit the documents to relevant Foreign Embassy / VFS center within 5 working days

Once visa is approved/rejected Mission will send the passport back to the Ministry via the earliest mailbag

Upon receiving the passport to Foreign Ministry, Ministry will inform the applicant within 3 working days to collect the passport from the Ministry



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M1.2- Attestation / Authentication

The Ministry processes attestation / authentication of documents on condition that it is absolutely required for a specific purpose

The Ministry ONLY attests / authenticates documents that are endorsed / attested / notarized by the relevant Ministry or State Institute of the Maldives, which shall contain an authorized signature together with the designation of the signing official, inclusive of the signing date and time

Applications are processed within 3 working. Applications which require further verifications may take longer to process



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M1.3- Obtaining Maldivian Citizenship

Submit citizenship application form (CF-01) along with relevant documents to the Ministry
(Application form available at the website)

Ministry will review the submitted documents. This process will take 3 working days

If additional documents are required, applicant will be informed within 3 working days to submit the missing documents to process the application

If all documents are in order, application will be forwarded to President's Office

Once received from President's Office, Ministry will inform the applicant on the outcome within 5 working days



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M1.4- Citizenship Renunciation

Submit citizenship renunciation form (CRF/01/2021) along with relevant documents to the Ministry or to the nearest Maldives Mission or Consulate Abroad. To renounce Citizenship, applicant must voluntarily and with intent to relinquish Maldivian citizenship, appear in person to the Ministry or before a Maldives Mission in a foreign country and sign an oath of renunciation.

(Application form available on the website)

Following submission the applicant will be asked for an interview by the Ministry within 5 working days

Citizenship Renunciation application will not be accepted if the applicant continues to live in Maldives, if the Maldives being at war or if the Maldives is under a state of emergency

If the applicant do not acquire Citizenship from another country within 6 months of being issued the document, dissolving the citizenship will become null or void



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M1.5- To whom it may concern for transplant patients

Once a request is submitted along with the letter provided by the Ministry of Health, Ministry will issue a "To whom it may concern" within working 3 days

MA.1 Certificate of Identity (CI)

MA1.1- Applying for CI

Submit duly completed application form (IM32) via email or in person to the nearest Maldives Mission Abroad along with necessary documents
(Application form available on Maldives Immigration website)

Mission will send to Maldives Immigration for verification. For Maldivians who are tourists, mission will issue CI after your particulars have been verified from the Maldives Immigration

Upon receiving approval from Maldives Immigration, Mission will issue the CI within 2 working days



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MA.2- Apply or renew Passports

Apply for a passport online at Maldives Immigration's online portal IMUGA.
Please refer to these instructions on how you can register and apply.

<https://immigration.gov.mv/how-to-apply>

Upon completion, applicants will be informed via the IMUGA portal and will be sent to the Ministry to send to a mission

If the applicant is unable to personally collect the passport from the mission due to any condition, they shall send someone on behalf of themselves with an authorization letter to collect the passport

Ministry will forward the passports from the earliest mailbag. Diplomatic mail dispatches are usually on Mondays and Thursdays



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MA1.3- Apply or renew National Identity Card

Submit the application form to the nearest Mission requesting to apply or renew the NIC

If a person is renewing the NIC, the following application form is to submit
<http://dnr.gov.mv/wp-content/uploads/2017/02/RenewApplication-Form.pdf>

If a child turned 10 years, the following application form is to submit
<http://dnr.gov.mv/wp-content/uploads/2017/02/Application-Form.pdf>

Once the application is submitted to the Mission, Mission will forward the application to the Department of National Registration within 3 working days

Department of National Registration will send the NIC to the Ministry to courier it to the Mission or will handover to the authorized person to collect the card on behalf of the applicant

Ministry will forward the NICs from the earliest mailbag. Diplomatic mail dispatches are usually on Mondays and Thursdays